The following are summary minutes for the meeting of the City of Las Cruces – Downtown Parking Committee for August 8, 2019 at 4:00 p.m., at the City of Las Cruces, City Hall, Conference Room 1158, 700 North Main Street, Las Cruces, New Mexico.

Members Present:
Ceara Angel, Las Cruces Resident
Michael White, Business Owner
George Pearson, Member-at-Large
Tiffany Thompson, Farmers Market Representative
Paul Dahlgren, Economic Development Coordinator
Barbara DeLeon, Interim Assistant City Manager
Griselda Martinez, Interim Economic Development Director
Elizabeth Teeters, Policy Analyst
Tony Trevino, Engineering Administrator
Hector Terrazas, Engineer
Joshua Savage, Police Sergeant
Dania Soto, Executive Administrative Assistant

Members Absent:
Kassandra Gandara, District 1
Heather Pollard, Adjacent Neighborhood Representative

1. Call to order – 4:01 p.m.

Action and Discussion Items:
2. Approval of Minutes:
   a. July 11, 2019
      i. Approved with suggestion to change the attendee list order and listing absent attendees

3. Action Items
   a. N/A

4. Current Discussion Items and Task Listing
   a. Main Street Saturday Parking
      i. Farmer’s Market tried to tow about 4 vehicles on a Saturday.
         1. Both PD and CODES said no due to an internal process.
         2. CODES has now been informed of the towing on Saturday’s starting at 6:00 a.m.
         3. Officer Savage will find the internal process and clarify that we are to tow when vehicle are parked there on Saturday morning
   b. Parking Enforcement Signage
i. PW will be looking at adding signs at each space for reverse parking.

3. Reverse Parking
   i. Recommendation to look at adding sings to not cross the double yellow line in middle of street.
   ii. Ticket issuing will start September.

4. Timed Parking
   i. Flyer still needs to be translated
   ii. Final will be sent out to committee
   iii. Will work with PIO on distributing
   iv. Enforcement options are still being worked on
       1. RFI will be sent out
   v. Distribute flyer 3 months from when 2hr. enforcement will be implemented
   vi. Add date of when it will be implemented on flyer
   vii. Send out education of just general parking
   viii. Clarify the “P”
       1. Parking is private
   ix. Have the general parking information flyer ready by next meeting.

5. Next Meeting Discussion Items
   a. Committee Role and Responsibilities
   b. September 12, 2019 next meeting date

6. Future Discussion
   a. Parking Garage
   b. Parking Study
   c. Traffic Counting Results

Adjourn – 4:27 p.m.

Chair

Approved: ____________________