The following are minutes for the meeting of the Las Cruces Partnership for Community Schools Board meeting held at 1:30 p.m. on July 15, 2019 in the Conference Room 2007 A, second floor of City Hall, 700 N. Main, Las Cruces, NM.

MEMBERS PRESENT:
Chairman Greg Smith, Councilor District 2
Wendi Miller-Tomlinson, Vice-Chair and LCPS Associate Superintendent for Curriculum
Councilor Kasandra Gandara, District 1
Councilor Yvonne Flores, District 6
Terrie Dallman, LCPS Board Vice President
Maria Flores, LCPS Board
Brian Kavanaugh, CEO FYI
Susan Wightman Brown, Interim Dean of College of Education NMSU
Lynn Gallagher, QoL Director

MEMBERS ABSENT:
Amanda Barela, LCPS Las Cruces
Ashley Echavarria, CEO Boys and Girls Club Las Cruces
Stacy Gherardi, NMSU
Denise Sheehan, LCPS – President, NEA Las Cruces

OTHERS PRESENT:
David Greenberg, LCPS Community Schools
Lynn Gallagher, Quality of Life Director
Jill Rockhill, QoL Senior Office Manager - Recording Secretary
Gregory Shervanick, Resident
Anne Barraza, Resident

I. CALL TO ORDER (9:30 AM): Chairman Smith called the meeting to order. A quorum was not present. Chairman Smith indicated no action would be taken on the minutes until a quorum is present. There are no action items. The Public Education Department Request has not come back. Mr. Greenberg will update the Committee.

II. APPROVAL OF MINUTES 6-19-19: The minutes of the 6-19-19 meeting were reviewed by members. Board Member Councilor Flores moved to accept the minutes as amended (correcting the spelling of Ms. Miller-Tomlinson’s name). Seconded by Board Member Dallman. All approved.

III. ACTION ITEMS - None
IV. DISCUSSION ITEMS:

a. Review Public Education Department (PED) Request for Proposal. Mr. Greenberg reported that the PED grant application has not been released. The initial release date was July 1, but has been moved to July 22, with an August 30 due date. Mr. Greenberg has submitted inquiries regarding the sharing of grant information and conflict of interest to PED but has not had any responses to date. Mr. Greenberg is keeping the schools updated.

b. Committee Breakout Sessions. Mr. Greenberg explained the information provided for the committees.

At 9:39am Chairman Smith reported that a quorum was achieved, and the Board proceeded to take action on the 6-19-19 minutes.

c. Committee Reports: The Board reconvened, and then each committee reported on immediate procedural tasks and substantive tasks and next steps for their committee.

- Stakeholder and Engagement Communication Committee: Councilor Flores handed out a draft newsletter provided by Mr. Greenberg. The committee discussed content, including adding a "Children's Corner", talked about creating a logo and engaging teachers and students in that process, and distribution of the newsletter. Engagement and communication can also include interviews using CLC Channel using help from PIOs office.
- Results and Accountability Committee: Ms. Miller-Tomlinson reported that the committee discussed the Elementary Coordinator and Director of Community Schools job descriptions, qualifications and evaluations. The Board discussed and proposed changes. Mr. Greenberg will incorporate the changes.
- Policy and Practice Committee: The committee some news ideas about community school tiers. Further development will involve staff, students and principal will be included. Surveys would then be developed. Planning will include identifying supporters. The Board discussed.
- Finance and Resource Development Committee: Mr. Kavanaugh reported the priority funding questions discussed by the committee: Pay range for Elementary coordinators – Finance Committee recommends $64,000 as a base. The committee also discussed recommendations for additions to the funding opportunity chart. The committee will include opportunities discovered on a community school national website. The committee also discussed developing a school profile. The Board discussed.
V. Next Meeting Date – August 8, 2019, 1:30 p.m. same location.

VI. ADJOURN- Meeting was adjourned at 11:12 a.m.

Chairperson

August 9, 2019

Approved