The following are summary minutes of the Senior Programs Advisory Board Meeting held on July 11, 2019 at 9:00 a.m. at Munson Senior Center, 975 S. Mesquite Street, Las Cruces, New Mexico.

MEMBERS PRESENT:
Acting Chair Rayla Buchanan, Sage Café Senior Center Representative
Secretary Judy Chavarria, Member-at-Large
Dr. Abel L. Chavarria, District 1 Representative
Sharlene Wittern, District 3 Representative
Etta Kaufman, District 6 Representative
Rudy Alvarez, Eastside Center Representative
Jo Ann Rodriguez-Haught, Frank O'Brien Papen Center Representative

MEMBERS ABSENT:
Chair Cheryl De Young, Benavidez Center Representative
Gabriel Montalvo, Munson Center Representative
Marilu Darby, District 2 Representative
Rick Jackson, District 4 Representative
Manuel Contreras, District 5 Representative

GUESTS PRESENT:
Sonia Saldana, Senior Programs Administrator
Michael Garcia, Recreation Facility Manager
Azucena Saucedo, Assistant Management Analyst
Toni Flores, Recording Secretary

I. CALL TO ORDER: Acting Chair Rayla Buchanan, Sage Café Senior Center Representative, called the Senior Programs’ Advisory Board meeting to order at 9:00 a.m. on Thursday, July 11, 2019, at the Munson Senior Center, 975 S. Mesquite Street, Las Cruces, NM.

II. ROLL CALL: Roll call was taken, and a quorum ascertained.

III. PLEDGE OF ALLEGIANCE: Dr. Abel Chavarria, District 1 Representative, led the Pledge of Allegiance.

IV. MOMENT OF SILENCE: A moment of silence was observed.

V. CONFLICT OF INTEREST: Board members and staff present had no conflict of interest with any item of business on the agenda.

VI. INTRODUCTIONS: None.

VII. PUBLIC COMMENT: None.

VIII. ACTION ITEM(S): Dr. A. Chavarria moved to approve the minutes of the June 13, 2019 Senior Programs Advisory Board meeting. Secretary Judy Chavarria, Member-at-Large Representative, seconded the motion. Vote: 7 Ayes; 0 Nays. Motion carried unanimously.

IX. DISCUSSION ITEM(S): Michael Garcia, Recreation Facility Manager, distributed a draft copy of the proposed pool room rules for the Board’s review and input. He stated as a result of
the recent concerns expressed by the women pool players, it was necessary to develop the proposed pool rules. The rules will be posted at Munson and Eastside Centers, pending Board approval. He stated the proposed rules were discussed with the Munson Center pool players. The proposed rules are as follow: 1. All tables are for recreational use for all participants 50 years and older. 2. Any table can be challenged by any participant. 3. Write name on white board to challenge table. 4. If table is being played and you need to leave momentarily, leave pool stick on table. 4a. After five minutes of no play, table becomes open. 5. Please pick up all trash and place in trash can. 6. Please place all cue sticks in designated racks. 6a. Do not leave sticks against the wall or table if not in use. 7. Be respectful of all equipment and all participants. 8. Table 1 is designated for female participants. 8a. When not being played, table becomes open to all participants. 9. Please follow recreational room rules: a. No arguing, b. no fighting, c. no horseplay, d. no spitting, e. no gambling, f. no profanity, g. no yelling, h. no abuse of equipment. 10. Have fun!

M. Garcia explained a white board will be placed on each pool table for anyone wishing to place their name on the Board to challenge the table. Anyone can challenge any of the tables at any time. He stated rule #8 states that pool table 1 has been designated for female participants. If there are no women interested in playing pool, then the table is open to anyone. It was recommended that specific language be added to rule #8 that states when women can play pool if the table is being used. M. Garcia stated women can use the table after the game is over. Board members inquired on the status of designating a time for beginners. S. Saldana stated Senior Programs is in the process of recruiting an instructor. Board members recommended revising rule #8 instead of table 1 being designated for female participants, they suggested table 1 be designated for beginners. After further discussion, there was Board consensus to accept the proposed rules as presented. If there are issues, then the rules will be revisited and amended as needed. The rules will be posted in English and Spanish in large font.

S. Saldana announced June 30, 2019 marks the end of the fiscal year. She will report on the Senior Programs end of the year figures at the next meeting when the numbers have been finalized. Senior Programs exceeded the proposed contracted units of service for the home care and home delivered meals programs. She explained each year Senior Programs contracts with the Non-Metro Area Agency on Aging to provide a certain number of units of service. As an example, the Home Care program Senior Programs was contracted to provide 4,205 hours. With efficiencies implemented during the year, Senior Programs surpassed the contracted units of service by 600 hours. More information will be provided at the next meeting.

X. Michael Garcia, Recreation Facility Manager, updated the Board on the July 2019 list of pending work orders and issues of concern:

Item #5--resurfacing of the sidewalk at the Eastside Center. M. Garcia contacted the Facilities Department to see if it is feasible to begin the resurfacing of the sidewalks during this fiscal year. He will provide an update at the next Board meeting.

Item #37-- Signage needed for the men's and women's restroom entrances at the Eastside Center. The permanent signage has arrived, and a work order placed to mount the new signage.
Item No. 38—Status on the recruitment of a Tai Chi instructor. M. Garcia stated Senior Programs continues with the recruitment efforts for a Tai Chi instructor. He will keep the Board updated on the progress.

Item #46—Status on the Sage Café separation of the restrooms by gender. M. Garcia stated he will be placing a work order for Facilities to create signage for the designation of the women’s and men’s restrooms at the Sage Café Senior Center.

Item #47—Replacement of the Sage Café facility address with larger numbers. A work order was placed to replace the facility address numbers with larger numbers. The address placed on the front door will be removed.

S. Saldana reported the construction of a wall in the Munson Center dining room was completed on June 30, 2019. The area behind the wall will be used to store the tables and chairs.

**UPDATES:** R. Alvarez, Eastside Center Representative, thanked staff for placing the photo of the Eastside Center community garden volunteer in the July 2019 newsletter. However, he stated a caption with the specifics should have been included with the photo. M. Garcia stated not all the information about the volunteer was received by the newsletter deadline. A photo with a brief story will be included in the August 2019 newsletter. The article will also be placed on the Network Volunteer Center’s website.

It was suggested the location of the condiments and the drinks at the Eastside Center be rearranged so there is a better flow. Currently, there is a lot of congestion in that area. S. Saldana will follow up with this recommendation.

J. Rodriguez-Haught, Frank O’Brien Papen Center Representative, reported attendance has increased at the Center.

M. Garcia reported the wooden door at the Sage Café Senior Center that separates the dining room from the lobby is not working properly. A work order has been placed to repair the door. Acting Vice Chair R. Buchanan reported the temperature in the game room was very hot, and it is very uncomfortable. A work order was placed to adjust the temperature of the room.

Secretary J. Chavarria announced the Dona Ana Arts Council and the Downtown and Historic District received $5,000 to do art wrap on five electrical boxes in the City's historic area. The goal is to complete the project by the end of December 2019. The art wrap will be designed by artists and three of the electrical boxes must have native American designs. Lorenzo Zepeda, director of public arts, is meeting with potential artists. R. Buchanan stated if Senior Programs’ artists can be notified to see if they are interested in participating. Secretary J. Chavarria will pass the recommendation on to L. Zepeda. Secretary J. Chavarria announced the Board was extended an invitation to tour Spaceport America. Visit Las Cruces is interested in partnering with Senior Programs to provide the bus for the tour group. S. Saldana informed the Board the Senior Programs’ bus is being used by the Transit Department to transport seniors to and from the senior centers for lunch. S. Saldana suggested contacting Parks and Recreation to see if their vans were available. Board members expressed interest in touring the facility.
Board members were updated on the New Mexico Conference on Aging which will be held August 13-14, 2019 in Albuquerque, NM. S. Saldana explained only four slots are available to attend this year's conference. Of the Board members who have not previously attended the conference, one has expressed interest in attending this year's conference. Acting Vice Chair R. Buchanan stated she would like the two nominees that were nominated for the volunteer recognition awards to be given an opportunity to attend this year's conference. The remaining slot will be open to the other Board members, and a drawing will be held to fill the remaining slot.

Dr. A. Chavarria announced AARP will be sponsoring a rally on July 17, 2019 from 9:00 a.m. to 12:00 p.m. at the Las Cruces downtown plaza. The purpose of the rally is to “Stop RX Greed.” The cost of medicine continues to increase, particularly the cost of insulin. There are many seniors who cannot afford the high cost of medication. It is time to raise awareness and voice concerns. Local, City, state, and U.S. officials are also being invited to attend and help petition to “Stop the Greed.” The Board was encouraged to participate and spread the word.

The next Board meeting will be held August 9, 2019 from 9:00 a.m. to 11:00 a.m. at the Frank O'Brien Papen Center, 304 W. Bell Avenue, Las Cruces, NM.

**XI. ADJOURNMENT:** Dr. A. Chavarria moved to adjourn. The meeting adjourned at 10:10 a.m.

Submitted,

[Signature]

Judy Chavarria, Secretary

[Signature]

Toni Flores, Recording Secretary