The following are minutes for the meeting of the Las Cruces Partnership for Community Schools Board meeting held at 1:30 p.m. on May 9, 2019 in the Conference Room 2007 A, second floor of City Hall, 700 N. Main, Las Cruces, NM.

MEMBERS PRESENT:
Chairman Greg Smith, Councilor District 2
Wendy Miller-Tomlinson, Vice-Chair and LCPS Associate Superintendent for Curriculum
Councilor Yvonne Flores, District 6
Terrie Dallman, LCPS Board Vice President
Maria Flores, LCPS Board
Amanda Barela, NEA Las Cruces
Stacy Gherardi, NMSU
Ashley Echavarria, CEO Boys and Girls Club Las Cruces
Brian Kavanaugh, CEO FYI
Susan Brown, Interim Dean of College of Education NMSU

MEMBERS ABSENT:
Councilor Kasandra Gandara, District 1
Denise Sheehan, LCPS – President, NEA Las Cruces
Lynn Gallagher, QoL Director

OTHERS PRESENT:
Jill Rockhill, QoL Senior Office Manager - Recording Secretary
David Greenberg, LCPS Community Schools
Mary Parr Sanchez, LCPS

I. CALL TO ORDER (1:30 PM): Chairman Smith called the meeting to order. A quorum was established.

II. APPROVAL OF MINUTES 4-11-19
The minutes of the 4-11-19 meeting were reviewed by members. Board Member Councilor Flores moved to accept the minutes as presented. Seconded by Board Member Dallman. All approved.

III. ACTION ITEMS
1. Approval of Amended Bylaws
Chairman Smith introduced the “Operating Procedures” and asked Mr. Greenberg for opening remarks, before the Board reviewed for approval. Mr. Greenberg reported on the idea of proxies was not currently a part of the document, but there are some proxy discussion options. Chairman Smith then introduced Mr. Kavanaugh to address the idea proxies. Mr. Kavanaugh stated his thought on proxy was for a proxy vote letter and he had a sample form for proxy vote designation. The Board discussed. Board Member Councilor Flores moved to amend the Bylaws in Article V, Section II at the end of the section to include Proxy Voting. Second by Mr. Kavanaugh. All approved. Board Member Flores moved to approve the Amended Bylaws. Second by Board Member Dallman. All approved.

2. Approval of Letter to City of Las Cruces – Fund Proposal for LCPCS

Chairman Smith introduced Mr. Greenberg for opening remarks. At the last meeting, the Board discussed drafting a letter to the City Council to request funding for the work next year. The primary purpose of the funding is to launch a second community school in Las Cruces. The request was for $100,000.00 to fund a Coordinator at the new school – a match to what the LCPS is paying the Coordinator at Lynn Middle School Community School. Mr. Greenberg also stated that at a later meeting for the Finance Committee meeting, a recommendation would be proposed that the LCPS be the Fiscal Agent. Chairman Smith recommended an amendment to the letter which specified that the amount be a recurring appropriation after the initial year. There was additional discussion on grant funding. Chairman Smith also recommended addressing the letter to the Mayor with a copy to Interim City Manager Studer. Additionally, for clarity “and to sustain” would be appended to section A – Hire – “hire and sustain”. Board Member Echavarria moved to approve. Second by Board Member Councilor Flores. All approved.

3. Committee Appointments

Chairman Smith opened the discussion for committee appointments. Policy and Practice Committee: Amanda Barela, Chair, along with Ms. Dallman, Ms. Flores, and Ms. Brown. Finance and Resource Development Committee – Mr. Cavanaugh, Ms. Sheehan and Chairman Smith. Communication and Community Engagement: Councilor Flores and Councilor Gandara. Results and Evaluation: Vice Chair Miller Tomlinson, Ms. Parr Sanchez, and Ms. Gherardi. Chairman Smith made the appointments. Board Member Dallman moved to approve the slate of appointments. Seconded by Board Member Councilor Flores. All approved.

IV. DISCUSSION ITEMS:
a. Committee Breakout Sessions. Mr. Greenberg explained the information he provided for the committees.

b. Committee Reports: The Board reconvened, and then each committee reported on immediate procedural tasks and substantive tasks and next steps for their committee.

- Policy and Practice Committee: Before Ms. Barela reported – the Board opened a discussion about the who the first school will be. Ms. Barela reported that the Committee discussed the development of a matrix. Mr. Greenberg replied that a matrix would be terrific and solicit input from the general board as well. The discussion was about the process and procedure for the matrix and the data collection. Ms. Barela reported that the committee also discussed meeting time and frequency with the question of how is that dictated? Chairman Smith stated it would be up to the individual committees. Lastly, there was discussion about information to be gathered by the committee.

- Finance and Resource Development Committee: Mr. Kavanaugh reported the resource will develop out of assessments for specific schools. A majority of the committee’s work will be done after the school is identified. Regarding Finance – What opportunities exist? Explore events and services with minimal fees.

- Communication and Community Engagement Committee: Councilor Flores reported that the areas to focus on are grassroots engagement and diverse equitable group. Idea to have CLC PIO work with Committee on newsletter and creating a logo.

- Results and Evaluation Committee: Ms. Gherardi reported that the committee talked about “How do we define success?” Promoting academic achievement. Potential outcomes like graduation and school academic. School - community relationships. Create a grid that focuses on big areas: Academics, wellness, systems (community relationships) and potential measures within those. Concerning Performance Evaluation – look at the challenges the community school administrators have.

Mr. Greenberg offered that he or Ms. Parr Sanchez would be available to attend any committees’ meetings that may occur before the next Board meeting, provide materials or anything else needed by the committees.

Councilor Flores stated that the newsletter would also contain the work by the committees.

V. Next Meeting Date – June 13, 2019, 1:30 p.m. same location.

VI. ADJOURN- Meeting was adjourned at 3:42 p.m.
Chairperson

June 19, 2019

Approved