



**City Art Board Meeting
January 8, 2019**

The following are minutes for the meeting of the City Art Board held at 10:00 a.m. on January 8, 2019 at City Hall, 700 N. Main St., Las Cruces, NM on the second floor in Las Cruces Conference Room 2007A.

MEMBERS PRESENT:

Rebecca Courtney, Chair
Susan Frary, Secretary
Meg Freyermuth
Edward Schmitt
Robin Hutchins
Susan McNeill

ABSENT:

Ricardo Gonzales, Vice-Chair

OTHERS PRESENT:

Councilor Greg Smith, District 2
Garland Courts, City Art Board Liaison
Leticia Soto, Recording Secretary
Dan Lere, Program Manager, Doña Ana Arts Council

I. APPROVAL OF THE AGENDA

It was moved and seconded to approve the agenda as presented. Motion carried.

II. APPROVAL DECEMBER NOVEMBER 11, 2018 MEETING NOTES

It was moved and seconded to approve the 11/11/18 meeting notes as presented.
Motion carried.

Dan Lere works part-time with Doña Ana Arts Council and is covering part of the work for Katy Milligan. He is a retired educator who ran Sangre de Cristo Art Center in Pueblo, Colorado.

III. STAFF UPDATE

- Preparations for the initial visit by Via Partnership
- Organization of Steering Committee and Community Advisory Committee
- Arts Coordinator update
- Doña Ana Arts Council Presentation, Jan. 25, 2019 12:00 p.m. to 1:00 p.m.

1 • City Hall Art Specifications

2
3 Garland Courts reported on the Via Partnership visit preparations. They will be here
4 1/21/19 through 1/23/19. He suggested having a CAB meeting and tour
5 with them on that Monday even though it will be Martin Luther King Day. It
6 was suggested that some of the gallery owners might like to meet Via
7 Partnership's staff as well. Mr. Courts encouraged setting a date as soon
8 as possible so the meeting can be properly advertised. The CAB Work
9 Session meeting was tentatively set for Monday, 1/21/19 at 10:00 a.m. in
10 one of the museums. Mr. Courts will schedule meetings with the
11 Community Advisory Committee and the Steering Committee for Tuesday,
12 Jan. 22 and Wed., Jan. 23, respectively. It was suggested that Board
13 Members take turns working in pairs to escort the visitors on tours and the
14 Board took a few minutes to discuss destinations and escorts.

15 Progress is being made on acquiring staff and board members for
16 the Steering Committee and Community Advisory Committee. The
17 Steering Committee will have six members and the Community Advisory
18 Committee will have eight members.

19 Mr. Courts reported that the Arts Coordinator search has
20 progressed to the interview stage, with four candidates out of 50 being
21 selected for interviews.

22 The Doña Ana Arts Council Presentation will be the first public
23 outreach presentation for public art master planning. There will be a slide
24 show and Q&A session on Jan. 25, noon to 1:00 pm, at the Dona Ana Arts
25 Council, 1740 Calle de Mercado Suites B & D, Las Cruces, NM.

26 The City Hall Art project is ready for call for artists. A handout of
27 the 2016 CaFE call for the East Mesa Pubic Safety Campus was passed
28 around for discussion. The Board still needs to find a local artist who
29 wishes to participate in the Selection Committee for the CaFE call. The
30 benefits of local, regional, and national calls were compared and the call
31 was discussed. A first draft will be circulated among Board Members for
32 editing. Advertising the CaFE call was discussed and time frame for the
33 call, and the draft will be approved, hopefully, before the next Board
34 meeting.

35 It was moved and seconded that the City Art Board make the full
36 \$30,000 available to the artist and pay for the semi-finalists cost and
37 purchase of CaFE call at \$2,500 from the Art Board's budget. Motion
38 carried.

39
40 **IV. BOARD COMMENTS**

41
42 Susan McNeill commented on the roadrunner sculpture on the new facility and that
43 there should be more roadrunners around town.
44

1 Councilor Smith commented that the two lions at City Hall do not belong in this area
2 even though they were donated to the City and the art purchased by the
3 City should better showcase the uniqueness of Las Cruces.
4

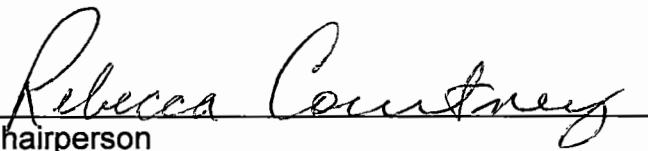
5 Garland Courts reminded everyone of the meeting on January 21st at 10:00 a.m. in one
6 of the museums with Via Partnership.
7

8 Rebecca Courtney reminded the Board to see the show at the Museum of Art during
9 this last week.
10

11
12 **V. NEXT MEETING**
13

14 The next regular meeting will be February 12, 2019 at 10:00 a.m. at City Hall, 700 N.
15 Main St., Las Cruces, NM on the second floor in Las Cruces Conference Room 2007A.
16

17 **VI. ADJOURN**
18
19

20
21 
22 _____
23 Chairperson



FOR ARTISTS!

Find calls. Apply. Manage your entries.

11-21-16
Dam
Back
Rec

Welcome back, JOHN

LOG OUT

MY CAFÉ ENTRIES

MY PROFILE

MY PORTFOLIO

APPLY TO CALLS

CHECKOUT

CAFÉ HELP

Call Detail

Old

NM, CO, TX, AZ

<http://www.lascrucescvb.org/>

East Mesa Public Safety Project (EMPS)

[APPLY TO THIS CALL](#)

[BACK TO PARTICIPATING CALLS](#)
[CONTACT EVENT](#)

Entry Deadline: 4/30/16
Days remaining to deadline: 33

REQUIREMENTS:

Media
Images - Minimum: 5, Maximum: 10
Total Media - Minimum: 5, Maximum: 10

[View Site Details](#)

Las Cruces City Art Board Mission Statement

Through a fair and open process, the City Art Board and Selection Committee work to select and recommend to the City Council public art work to be acquired by the City. The art work will be placed and integrated into the architecture or landscape of a given site, or in or around public buildings.

Project Intent

The City Art Board, under auspices of the Las Cruces City Art in Public Places 1% Program, seeks an artist or artist team to create a site specific outdoor project to be situated on the East Mesa Public Safety Campus on Sonoma Ranch Boulevard. The commissioned artwork will engage the public and the staff of the East Mesa Public Safety Campus and should reflect the architectural setting, the purposes of the building, and the City of Las Cruces. Artists are encouraged to submit designs inspired by the local environment. The Art Board seeks a work that is large enough in scale and scope to provide a focal point. The art work, or its multiple unifying elements, should be appropriate to the site, use, and landscape.

East Mesa Public Safety Campus Art Vision and Mission Statement

The artwork medium must be durable, low maintenance, permanent, safe, and compliant with the Americans with Disabilities Act (ADA). At the artist's expense, any required certifications for the art work — whether electrical, civil, or structural — must be provided by a licensed practitioner in the State of New Mexico. If necessary, the art work should be reviewed by a professional fine art conservator.

Eligibility for qualification is open to all artists or art teams working in New Mexico, Arizona and Texas. Artists submitting qualifications should demonstrate a level of expertise and professionalism that is commensurate with the project scope and budget. No member of the current City Art Board, Selection Committee, or employee of the City of Las Cruces, New Mexico may apply for this project.

City of Las Cruces East Mesa Public Safety Campus Building /Site Information

Site information: [View Site Details](#)

Project Amount

\$28,000.00 is available to the artist/artist team for the completed project. Project amount includes all fees and expenses associated with the project, e.g., materials, equipment, labor, certifications and permits, engineering documents, insurance, taxes, travel, shipping, identification plaque, written and professional photographic documentation of the completed project. There is no other funding.

Submission Requirements

And installed

Please read the following information carefully. Incomplete or late submissions will not be accepted. Supplemental information beyond what is requested, including proposals specific to this project will not be reviewed by the Selection Committee. Failure to provide any of the published requirements will result in disqualification from the competition. Duplicate submissions will not be accepted. All materials must be submitted via CaFÉ, according to the specifications outline below.

- A succinct letter of interest not longer than one page written specifically to address the needs of this project. Please explain what excites you about the opportunity, and how you may approach the project if selected as a finalist. Outline your professional qualifications.
- A current chronological resume or curriculum vitae demonstrating relevant work experience, particularly public art or privately funded commission projects. A biography or an autobiography will not fulfill the resume requirement.
- Ten images of previously completed work which may include multiple views. Complete image citations will be required. Documentation should include artwork title, medium, height, width and depth, price or value, year of completion, and project description, including budget and commissioning agency. Please review and adhere to the image and media preparation page on CaFÉ when formatting your images or videos. Tutorials can be downloaded using the links near the bottom of the page. By default CaFÉ will organize the images in your submission alphabetically. If you wish to present the images to the Selection Committee in a different order you must prioritize the images before submitting an application.

Selection Process and Criteria

The Selection Committee is comprised of five members from the local community. Under the guidance of the City Art Board, the Selection Committee is responsible for submission review, selection and recommendation of the semi-finalists, and recommending the ultimate selection of the artist/art team to be awarded the commissioned project.

Artists may research the project using any resource with the exception of discussion with individual members of the Selection Committee, Las Cruces City Staff, and the Las Cruces City Art Board.

The selection criteria shall include, but is not limited to:

- The professional qualifications of the artist(s) as evidenced by the supporting materials.
- Proven ability to undertake projects of the described scope.
- Artistic merit and superior caliber craftsmanship as evidenced by the images.
- Suitability of submission to project intent and site.

Up to three semi-finalists will be invited to submit a formal proposal for the projects. Semi-Finalists will receive a \$500.00 honorarium for a written proposal and a maquette of the proposed artwork, to be completed within 60 days of notification of selection. One site visit will be required of each semi-finalist to include a personal presentation of the artwork proposal to the Selection Committee and the public. All maquettes, samples, and written proposals will become the property of the City of Las Cruces, New Mexico.

Artists or art teams short-listed, as semi-finalist for these projects, will be required to enter into a Finalist Presentation Contract with the City of Las Cruces. A sample of the contract is on the City's web site.

The artist or art team ultimately awarded the commission project will be required to enter into a Professional Services Contract with the City of Las Cruces. A sample of the contract is located on the Las Cruces City's web site.

Project Time Line (To Be Determined):

March 1, 2016 – Project Announced

~~April 30, 2016 – Submission Deadline~~ July 16

June 14, 2016 - Notification of semi-finalist

August 13, 2016 – Semi-Finalist Presentation

August 29, 2016 – Finalist Notification

- August 29, 2017 – Artwork completed and installed