1. Introductions
1.1. Parks and Recreation Advisory Board Members
1.2. Parks and Recreation Staff
2. Conflict of Interest
   At the opening of each meeting, the chairperson shall ask if any member on the Board or City staff has any known conflict of interest with any item on the agenda.

3. Approval of Agenda
4. Approval of Minutes
   Documents:
   PRAB 009192019 DRAFT.PDF

5. Public Participation
6. Action Items
7. Discussion Items
7.1. League Agreements (Board Input)
   Documents:
   DOC01357520191010141547.PDF
7.2. Community Pool Design (Board Input)
7.3. Parks and Recreation Youth Board Logo - Robert Nunez
   Documents:
   PRYOUTHBRDF.PDF
7.4. Veteran's Park Monthly Update Report for Veteran's Advisory Board - Sonya Delgado

Documents:

VAB UPDATE REPORT 10-2019.PDF

8. Staff Member Comments

9. Board Member Comments

10. Adjournment

If you need an accommodation for a disability to enable you to fully participate in this event, please contact us 72 hours before the event at 541-2550.

The City of Las Cruces does not discriminate on the basis of race, color, national origin, sex, sexual orientation, gender identity, religion, age or disability in employment or the provision of services.

Posted: 10/11/19
The Parks and Recreation Advisory Board Meeting was held on September 19, 2019 at the Parks and Recreation Conference Room, 1501 E. Hadley, Las Cruces, NM.

PARKS & RECREATION ADVISORY BOARD MEMBERS PRESENT:
Maryln Zahler (by telephone)
Cassie McClure
Stan Engle
Robert Harrison
Megan Schuller
Eli Guzman

PARKS & RECREATION ADVISORY BOARD MEMBERS ABSENT:
Eric Montgomery

OTHERS PRESENT:
Gregory Shervanick, Resident
Sam Ramos
Rebecca Courtney, Progress Club
Debbie Bailey, Progress Club
Eileen VanWie, LWVSNM
Cathy Burn, LWVSNM
Eric Martin, CLC Public Works
Hazel Nevarez, CLC Parks and Recreation
Robert Nunez, CLC Parks and Recreation
Cathy Mathews, CLC Parks and Recreation
Franco Granillo, CLC Parks and Recreation
Sonya Delgado, CLC Parks and Recreation

The meeting was called to order at 6:16 p.m. by Chair Harrison and recognized as having a legal quorum.

1. Introductions

Board members introduced themselves and stated the district they represent. Staff introduced themselves and stated their position. Public present introduced themselves.

Ms. Schuller moved to accept Ms. Zahler by phone conference, seconded by Ms. McClure. There was no discussion. Motion carried unanimously.

2. Conflict of Interest

No Conflict of Interest.

3. Approval of Agenda
Ms. Delgado requested to table Agenda Item 6.2 League Agreements as have not been able to catch up to all the leagues and organizations, and the agreement is still being reviewed by the legal department.

Ms. Schuller moved to approve agenda, tabling Item 6.2 League Agreements until the November 2019 Parks and Recreation Advisory Board Meeting, seconded by Mr. Guzman. There was no discussion. Motion carried unanimously.

4. Approval of Minutes

Mr. Engle moved to amend the August 15, 2019 Parks and Recreation Advisory Board Meeting minutes by removing Mr. Eric Montgomery as being absent and keeping him as present, seconded by Ms. Schuller. There was no discussion. Motion carried unanimously.

Ms. Schuller asked if the customer survey had come out yet as she hasn’t seen anything. Ms. Delgado said it hasn’t come thru yet but as soon as it does, it will be sent to the Board.

Ms. McClure moved to accept the August 15, 2019 Parks and Recreation Advisory Board meeting minutes as amended, seconded by Mr. Engle. Motion carried unanimously.

5. Public Comment

Mr. Samuel Ramos provided the Board with a copy of LCYBA-2019 General Standing Rules. Mr. Ramos advised the Board the rules can also be found on the LCYBA website and said it has been updated several times since his initial complaint of December 2018. He said he is glad Agenda Item 6.2 League Agreements was tabled as the Board needs to look at the rules very specifically. From copy of the 2019 rules provided to the Board, Mr. Ramos pointed out he highlighted various updates. Mr. Ramos said a couple of meetings were held where leagues and coaches were present, and item 11.2 from the LCYBA rules was discussed specifically saying that when the summer baseball league stops and between that period and when fall ball initiates, any team has the ability to remove players or add players. Mr. Ramos also provided Board members a copy of email from Mr. Delgado citing this also with assistance of his attorney and Mr. Ramos read some highlighted parts of the email. Mr. Ramos said this clause was used, even though in our perception they removed his daughter who is the only girl on the baseball team for two consecutive years for being a girl, but cited this loophole as a reason that the league and the coaches decided it was ok to do that. Mr. Ramos said this is one item he pointed out to Ms. Delgado that needs to be specifically addressed in the agreement, so this doesn’t happen to future ladies who want to play on a baseball team in this league. Mr. Ramos said other issues in the agreement are that Ms. Delgado put an addition to the agreement on complaints which is broad and general. It doesn’t have timeline that LCYBA has to address the complaint, who addresses complaint, can a parent go to the Board. Another issue is the Board doesn’t put out meetings, locations,
times. Mr. Ramos said it just says 48 hours after alleged complaint, send email and follow-up with a phone call. Mr. Ramos said when he initiated complaint with LCYBA, they were at first receptive, and when found out issue with his daughter, they found loophole in their by-laws and general orders, it wasn’t a gender issue, and he was pretty much shut out. He said this is why he went to Ms. Delgado. He said this draft if four pages. This complaint process was started in December and it’s taken eight, nine months to draft four pages of this agreement, which is a problem. He said he could draft a better agreement based on his concerns and what was addressed and his complaint. He said Ms. Delgado did address some issues but not specifically enough to where LCYBA will make those same specific requirements upon the league, players, coaches, and parents. Mr. Ramos asked the Board to review the agreement before they approve whatever comes before them. Mr. Ramos said his daughter wasn’t the only girl removed from an all-boys team probably citing the same loophole, probably as current as last fall. Mr. Ramos said he found it odd that Mr. Delgado is the President, his wife is also on the Board and isn’t sure if there is nepotism there or not. Mr. Robert Poe, Vice President, is also the founder of the River Bandits program and obviously his allegiance isn’t to the Board, but to his league, River Bandits – which is a conflict of interest and should have stepped down a long time ago.

Mr. Engles moved to put an agenda item on the Parks and Recreation Advisory Board October 2019 meeting to further discuss the league agreement to offer input, seconded by Ms. McClure.

Ms. Zahler said she thinks the City lawyer should be present at the next meeting as she doesn’t think the Board has enough knowledge about having a female on a baseball team. Ms. Delgado said this has been discussed with legal, and she will ask Ms. Jennifer Vega Brown to attend next month’s meeting to explain what the league agreement does, what the Board can do with regards to league rules and their Boards. Ms. Delgado also added for full disclosure, her name is Sonya Delgado, but there is no relation between her and Steve Delgado or any of the Delgado’s on the baseball association.

Motion to put agenda item on the Parks and Recreation Advisory board October 2019 meeting to further discuss the league agreement to offer input carried unanimously.

6. Action Items

6.1 WIA Recognition – Eileen VanWie, Eric Martin

Eileen VanWie, Co-President of the League of Women Voters of New Mexico (LWVSNM), introduced herself. She introduced Cathy Burn, also of LWVSNM, Debbie Bailey, Progress Club President and Rebecca Courtney, active member of the Progress Club who are present to support the proposal she is presenting to the Board. She thanked the Board for the opportunity to talk about a goal to honor women’s suffrage activities in the Las Cruces area that helped bring women the right to vote in 1920. Ms. VanWie said the State League of Women Voters challenged them to research and honor people, places, and/or events in our area that were instrumental to women gaining the
right to vote. The purpose is to nominate specific examples of local women’s history to
the Online National Votes for Women Trail, a non-profit that promotes preservation and
interpretation of sites where women contributed to the quality of life and to our
democracy. The goal is to have 2,020 on the trail by year 2020. She said this week there
are 1,151 sites mentioned, including four in New Mexico:
- The State Capital where the amendment was ratified February 21, 1920
- Anita Otero Warren’s home in Santa Fe
- Clara Bell Williams Hall at NMSU
- Maria Gutierrez Spencer marker at NMSU

Ms. VanWie said in addition to utilizing the online trail, they want to make a nomination
for a metal marker recognizing local suffrage events. She said the William Pomeroy
Foundation from New York has a commitment to supporting the celebration and
preservation of community history and their national women’s suffrage program is
collaborating with the National Votes for Women Trail to provide metal markers for
qualifying nominations. Each state is eligible for five markers. In New Mexico, there will
be one in Santa Fe, Albuquerque, Los Alamos, Las Vegas, and Las Cruces. She said in
our part of the state, the women’s clubs, especially the Women’s Improvement
Association (WIA), played an important role in getting local support for women suffrage.
With this joint project with the Progress Club, they would like to nominate a site that
represents Pioneer Women’s Park, the Women’s Improvement Association (WIA), and
WIA leader Laura Eppelheimer Frenger for the National Votes for Women Trail and a
Pomeroy marker. She said they have found primary sources of documentation and have
drafted a text for a marker and are hoping the City would be in favor of working with them
on this project. She said the criteria for the marker must show enduring engagement in
suffrage activities, a location that cannot be extensively altered to destroy the
significance. She said they understand there is a conceptual master plan design for
Pioneer Women’s Park but hope a marker could be placed there and fit within the plan.
She said another criteria for the marker is to have a date or dates and must be installed
where it is easily read. She said their responsibility would be to describe Pioneer
Women’s Park, women who worked for suffrage there and their activities, to create text
for the marker, to find a place for the marker, install it, and provide upkeep. They would
also need to create a public ceremony to honor the person, place and events. Pomeroy
Foundation would provide the marker but LWVSNM want to work with the City on this
project and hope the City will support it. Ms. VanWie provided a printout that showed
how the marker would look and draft text.

Ms. Delgado said with regards to the Pioneer Women’s Park Conceptual Master, Parks
and Recreation doesn’t have any issue. She did invite Mr. Eric Martin to provide any
additional information. Mr. Eric Martin, Facilities Management Administrator for Public
Works, said his department received an email thru City Council and City Manager’s office
with Ms. VanWie’s organization’s request to see how the City could support this
endeavor. He said the initial comments received were yes, the City would like to see how
this can be done. He said the first step was to bring this forward to the Board with the
background information and from there (avoiding any anti-donation issues), the
organization thru their company would provide the plaque and the City would arrange to
install it, whether on a building or in the park. This would go to City Council, because
there is a recognition process, and especially if the plaque is attached to the WIA property because it is declared a historic structure. He said pending approval of the Board, then they would work with both organizations and Parks and Recreation to meet the goal for 2020.

Ms. VanWie said they are open to where the marker would be placed in the park. Chair Harrison asked the time frame LWVSNM wants plaque placed. Ms. VanWie said if it can’t be done by January 2020, then by the end of 2020. Ms. Schuller asked if there is a place the plaque can go to meet the goal and then be moved to a better suited location when the master plan is completed. Ms. Delgado offered probable scenarios of where to place and probable moving. Ms. McClure suggested placing closer to the playground to use as a possible learning opportunity for children playing in the area.

Ms. Schuller moved to accept proposal of the plaque to be placed in Pioneer Women’s Park, seconded by Ms. McClure. There was no further discussion. Motion carried unanimously.

6.2 League Agreements – Sonya Delgado

(This agenda item was tabled under item 3 – Agenda Approval.)

7. Discussion Items

7.1 4th of July Report (Informational) – Sonya Delgado

Ms. Delgado informed the Board a summary report is included in their Board packet to tell them how the 4th of July event went this year and along with an expense comparison report over the past couple of years. She said it looks like the event will continue at NMSU. The venue does work well but it does cost more because it is not on City property. She added Mr. Phil Catanach, Recreation Administrator, oversees this program and does a real good job with the event.

Ms. Schuller asked if the report is the proposed budget with a comparison. Ms. Delgado said the first page of the report shows what was spent and the last report has the comparison for the last three years. Ms. Schuller asked if there is a reason why the $10,000.00 for Potty Time showing for other special events is allocated to this program directly. Ms. Delgado clarified that amount is for all special events and about half of that is spent for 4th of July.

7.2 Community Pool (Update) – Sonya Delgado

Ms. Delgado reported to the Board meetings will be held for public input on the new 50-meter community pool design. She said there is already a concept and design with the allocated money for the project, but input can is still be taken. She reported the meetings are September 23 and 24, both at 6:30 p.m. at City Hall conference room 2007-B and C.
7.3 Veteran’s Park (Update) – Sonya Delgado

Ms. Delgado informed the Board the Veteran’s Advisory Board will be going before City Council for a work session on September 23, 2019. She said being considered is changing the look of Veteran’s Park to be more of a destination/outdoor museum. The Veteran’s Advisory Board is in agreement with this. A master plan will also be going forward to City Council for their approval talking about this concept and what can be done going forward. Ms. Delgado also informed the Board the property north of Veteran’s Park had its first read to do a land swap. If it goes thru, this will be the land for the parking lot.

Ms. Zahler said she reviewed the minutes and the project for the war dog was started last January. She is concerned this isn’t forgotten and is put on the plan. She said it hasn’t been decided what will be put on the plaque and still need to do a letter. Ms. Delgado said she doesn’t have any additional information. She said the project is not forgotten and Ms. Karen Woods will be contacting Ms. Zahler to assist her with this project.

7.4 First Responder Memorial (Informational) – Sonya Delgado

Ms. Delgado informed the Board Parks and Recreation and the City Art Board were approached by Mr. Joe Martinez, who has a plan to create a First Responder Memorial and needed to find a place for it. Ms. Delgado said Branigan Park is being considered as an option for the memorial. City Council will have the final determination on the place. Ms. Delgado said if it goes thru, it will be a huge project because Mr. Martinez goal to unveil the memorial is September 11, 2021.

Ms. Rebecca Courtney, with the City Art Board, reported Mr. Martinez went to their last Board meeting and it is the City Art Board’s responsibility, for all public art on City property, to review the aesthetics of the art, deciding whether it’s going to be an acquisition or commission piece. She said in this case, Mr. Martinez is paying for it all. She said they did have a motion to have City First Responders to work with Mr. Martinez and Lorenzo Zepeda, City of Las Cruces Art Program Coordinator, and other City staff on the aesthetics of his design, and recommended probability of Branigan Park as placement.

Chair Harrison asked if there was any way to put Ms. Zahler in contact with Mr. Martinez regarding her idea of a First Responder dog. He asked Ms. Zahler if she would be interested in meeting with Mr. Martinez. Ms. Zahler said yes, and Ms. Delgado said she could put him in contact with her.

7.5 Stipends Request Process (Draft) – Sonya Delgado

Ms. Delgado informed the Board the stipends request used to be in the Fees and Charges Policy, and she would like to place it back on the policy again. She said the current process right now is extremely cumbersome and difficult. Ms. Delgado said the
Fees and Charges will be coming before the Board for review November 2019 and for approval in January.

Chair Harrison asked when does staff meet with the leagues on this aspect. Ms. Delgado responded meeting will be in November and again in January.

8. Staff Member Comments

Mr. Nunez reported Out of School Time has over 400 youth between ages Kinder thru 12th grade. They are doing field trips to museums, NMSU Community College. They have had guest speakers on public safety, employment, continuing education.

Mr. Nunez reported Keep Las Cruces Beautiful’s next Team Up to Clean Up will be in District 3 September 21, 2019. Mr. Nunez said these events are averaging about 1 ½ tons of trash per district. He added KLCB is at the end of their first quarter and just received notice of their grant approval for this fiscal year. He added KLCB has seen increases in Adopt A Spots this first quarter.

Mr. Nunez reported the Juvenile Citation Program first quarter’s numbers are up regionally. Staff recently went thru an application training in which the program will be able to be funded for a three, four-year period which will help in regarding to administration of funds.

Mr. Nunez reported Youth Board recruitment process is going well.

Ms. Mathews reported Youth Conservation Corp (YCC) program has completed for the year, with one more request for reimbursement. She said the program was very successful and obtained good data regarding status of irrigation systems. Ms. Mathews said the YCC application has been submitted for next year.

Mr. Granillo reported Peak Performance numbers and figures are being put together. He said one of their goals is 85/90% schedules met for the whole department which includes medians, right of way, alleyways, construction maintenance, parks maintenance, athletic fields maintenance, trail maintenance, and mowing. He said numbers for mowing were low which could be a reporting issue or equipment being down. He said staff does well in adjusting their schedule for mowing areas that don’t need to be mowed as often and keeping up larger destination parks. Mr. Granillo reported the medians group is hitting 89% of the 90% schedules met. Parks maintenance is hitting 70% schedules met. Mr. Granillo said he is impressed with the numbers and as it gets tighter and cleaner, numbers will go up. He said he is proud of his staff. He added Peak Performance is very real with real numbers and asked Board to contact him for more information.

Ms. Delgado reported update on Provencio Van Dam lighting. She said it has been going back and forth between Legal and Purchasing on language and thinks everybody is now on same page. She said next step will be to finish up contract and make outreach to vendor who will be putting lights up. Ms. Delgado said she will send the Board an
email when this happens. She let Board know to contact her if they need any additional information or back up.

Ms. Delgado reported the Go Bond projects contracts are in or about to be in final negotiation. Parks and Recreation has quite a few projects, input will be called for, and Board will be involved as well. Ms. Delgado said the Board will get updates, presentations and be informed of meetings.

Ms. Delgado reported a legislative priorities list has been put together for all City departments. She said Parks and Recreation had about 30 some odd items. The list will go to Council to decide which will go forward. Ms. Delgado said she is hoping Parks and Recreation will be in the top ten.

Ms. Delgado reported the Integrated Pest Management Ad Hoc Committee will begin towards the end of October. Individual names for the Committee are going forward to the Mayor for review. This needs to be completed with City Council by June 2020 so meetings will be held monthly and individuals will be taken around the City and shown what is done, how it is done, what is used, when it is used, no spray zones so they can pass the information forward to City Council. Ms. Delgado informed the Board they are welcome to apply for the Committee. She said 12 individuals will be selected.

Mr. Delgado informed the Board, as part of Peak Performance, Parks and Recreation will be starting timeline this year for accreditation through National Recreation and Park Association (NRPA). She said once timeline is started, staff has one year to complete. She let the Board know they will be involved as they will have to review, and they are the governing body.

Ms. McClure asked, on PVD Lighting, if staff has flexibility to do this around their season. Ms. Delgado said yes, but if teams have to be moved, staff will make sure to move them to a place they can still play.

Ms. McClure asked about the Las Cruces Public Schools (LCPS) lease. Ms. Delgado said it is with Legal.

Chair Harrison asked is Parks and Recreation is currently accredited with NRPA. Ms. Delgado responded no.

9. Board Member Comments

Mr. Engles mentioned his neighbor swims a lot and is looking forward to the 50-meter pool and he will let her know of the public meetings.

Ms. Zahler asked if staff gets copies of the NRPA magazines. Ms. Delgado said yes. Ms. Zahler asked what she should do with all her magazines. Ms. Delgado let her know she can bring them to Parks and Recreation Administrative office and staff can distribute.
Ms. Zahler asked if Ms. Delgado has checked to see how Ms. Zahler can get on the committee for the new dog park shelter. Ms. Delgado said she did pass Ms. Zahler’s name to the Animal Services Board. Ms. Delgado said they are still in design of the facility and not on the park yet. She said once that gets closer, she will remind the Animal Services Board and let Ms. Zahler know when participation happens.

Ms. Zahler asked to schedule some time to meet with Ms. Delgado.

Ms. Zahler thanked the Board for being so courteous to her.

Ms. Zahler suggested to Ms. Delgado, regarding the young girl not being on the baseball team, to talk to attorney about coming up with a policy on this.

Chair Harrison thanked Ms. McClure for running the August Board meeting.

10. Adjournment

Ms. Zahler moved to adjourn meeting, seconded by Ms. Schuller. There was no discussion. Motion carried unanimously. Meeting adjourned at 7:32 p.m.

_______________________________
Hazel Nevarez, Recording Secretary

_______________________________
Robert Harrison, Chair
CITY OF LAS CRUCES
AND
(NAME OF LEAGUE/ASSOCIATION)
AGREEMENT

THIS AGREEMENT is entered into between (NAME OF LEAGUE/ASSOCIATION), a New Mexico non-profit social group, hereinafter referred to as the "(Abbreviation or acronym inserted)" , and the City of Las Cruces, New Mexico municipal corporation, hereinafter referred to as the "City".

WHEREAS, the parties set forth in writing an agreement and understanding as to their respective responsibilities in establishing this cooperative agreement for the purpose of providing programming/leagues, training and/or events that will enhance and develop youth programs, and provide social and recreational opportunities for youth and the community.

IT IS THEREFORE AGREED AS FOLLOWS:

1. (Abbreviation or acronym) will:
   a. Maintain a primary site owner liability insurance policy issued by the (Governning body) with limits not less than $1 million per occurrence and $2 million aggregate limits during the term of the Agreement. The City will be named as an additional insured. Evidence of coverage must be on an Acord 25 Certificate of Insurance with attached Additional Insured Endorsement.
   b. Provide the City with an annual summary of program/leagues, training, and/or event participation, including but not limited to special events/tournaments with restricted access and youth camps.
   c. Not discriminate against any person, per ADA guidelines, on the basis of race, color, sex, national origin, age or disability, and specifically, access to or participation in any program contemplated by this Agreement, or any facility used in connection therewith.
d. Ensure that all programs, services, and activities that are organized by (Abbreviation or acronym) are accessible to and usable by persons with disabilities in accordance with the Americans with Disabilities Act unless the disability results in an unmanageable risk to the safety of pilots and/or bystanders.

e. Provide a written, established process on corrective action and appeal procedure for (Abbreviation or acronym) participants dealing with the violation of (Abbreviation or acronym) rules.

f. Exercise reasonable care in the use of facilities and follow all City facility rules to include direction from City staff. Ensure that a board member is on site during all scheduled activities, league games, tournament games, camps, or special events.

g. Provide programs/leagues and opportunities for youth and adults (not all associations have both youth/adult) which will be identified in the annual participation report referenced in Section 1(b).

h. Follow current Parks and Recreation Permitting Process for all programs/leagues, training, and/or events associated with (Abbreviation or acronym inserted).

i. Provide youth camp(s) during the summer free of charge in lieu of park permitting fees as provided in Section 2(b). The camp(s) will be identified in the annual event participation report referenced in Section 1(b). (this only applies to specialty facilities/programs)

j. Ensure that all coaches participate in back ground checks, prior to the beginning of each season and provide a list of names if necessary.

k. Ensure all coaches read and sign a Code of Ethics Policy (Attachment ‘A’).

l. Provide dates and times of all (Abbreviation or acronym) Board Meetings to Parks & Recreation Department Administrative
Offices, Coaches, and Parents prior to the start of the season.
The election of officers will be noted on the meeting schedule.
m. Provide contact information for all board members
n. Ensure there is a process for a volunteer to be placed on a ballot for board member consideration.
o. Provide a participant and financial report at the end of regular season to the Parks & Recreation Advisory Board.
p. Attend or send a representative who can make decisions at the league/association bi-annual meetings.
qu. League/program cancellations or schedule changes must go through the Parks & Recreation Athletic Ballfield Manager (all contact information will be provided).

2. The City will:

a. Provide access to City facilities for programming/leagues, training, and/or event participation, as needed, or if availability allows.
b. All park permitting fees will follow Parks & Recreation Fees and Charges Policy for the use of City facilities.
c. Not be responsible for loss or theft of any or personal items left at City facilities.
d. Provide City staff to open/close the facility for scheduled use. Staff will arrive one hour prior to scheduled start time to open, and will return 30 minutes after the last game finished for the evening.
e. Maintain parking, litter pick up, fields, fences, portable toilets or restrooms, and other associated structures in such a manner as to promote safe and reasonable operation and ADA compliance.
f. Emergency response teams shall be familiar with the facility in order to facilitate appropriate response during emergency situations.
g. We will monitor inclement weather and make any necessary decisions regarding continuation of play, or cancellations (i.e. lightning, rain storms, etc.).
h. If needed, can assist with program/league scheduling.

IT IS FURTHER AGREED by and between the parties that:

1. (Abbreviation and acronym) has expressly agreed to indemnify and hold harmless the City from all claims or causes of actions, including attorney fees and court costs, caused by (Abbreviation and acronym) acts or omissions that may arise out of or as a result of this Agreement.
2. This Agreement shall not be altered, changed, or amended except in writing by both parties.
3. This Agreement incorporates all the agreements and understandings between the parties concerning the subject matter, whether verbal or otherwise, which agreements and understandings shall not be valid or enforceable unless embodied in this written Agreement.
4. This Agreement shall be governed by the laws of the State of New Mexico.
5. This Agreement will be presented to the Parks and Recreation Board on March 21, 2019. Once the Agreement is approved, it will remain in effect until negotiations are complete for a new Agreement or until one party notifies the other of intent not to renegotiate an Agreement.
6. This Agreement may be terminated for cause by its terms after ninety (90) days advance written notice to the defaulting party, or without cause by mutual agreement of both parties at any time.
7. (Abbreviation and acronym) and the City shall reserve the right to reschedule, cancel, or postpone activities and/or parks events due to unforeseen City related events.

DONE AND APPROVED THIS _____ DAY OF ______________, 2019.
(NAME OF LEAGUE/ASSOCIATION)
BY: __________________________
TITLE: (PRESIDENT OF LEAGUE/ASSOCIATION)

CITY OF LAS CRUCES
BY: __________________________

APPROVED AS TO FORM:

__________________________________________
SENIOR ASSISTANT CITY ATTORNEY
MEMORANDUM

To: Karen Woods, Veteran’s Advisory Board President
From: Sonya L. Delgado, Director of Parks & Recreation
Date: October 9, 2019
Subject: Veterans Park Monthly Updates – October 2019

File #: PRD-19-322

Good afternoon, here is an update on items pertaining to Veterans Park or other items that this Board has brought to my attention for October 2019.

• Irrigation in front of the Women’s Veteran monument is working.
• Public Works is working to amend the contract with the contractor to fix the lighting and louvers for the Women’s monument.
• We are looking into whether or not Veterans can assist with the moving of dirt and leveling the area for the future parking lot. We will provide another update if this is possible.
• We have provided a list of potential projects for the park if any of the groups/organizations are interested in assisting.
• We have provided a copy of the brochure that is currently being used at the Veterans Memorial in Albuquerque. We are working on creating a similar one here and will bring back a draft for your input and review.
• We have provided a list of suggested tasks that a volunteering organization to do clean-up can consider.
• We are also going to meet with our Quality of Life Department and upper management to discuss the possibility of having the “Museum of the American Military Family” here in Las Cruces. I do have an information packet to share with them to provide additional details surrounding the museum.

Items that we have heard of, but do not yet have definitive information are as follows:

• We have heard that there is another memorial coming to the park, but we are uncertain of what it is, and when it will be coming. We would like to meet with the person or group so that we can assist with finalizing the site. This will help us make sure all the necessary arrangements are in place, for a smooth transition into the park.
• We understand that there is a possibility of a partnership with a local company to ensure that we have a “new” black finish look on the pathways year-round. We are open to the idea, so when there is more information, we will be more than happy to discuss the details.
I will provide a monthly update at every VAB meeting to discuss any issues that were brought up at the meeting or items that occur in between monthly meetings. This will increase the lines of communication and give you a point of contact if you have any issues. Please keep in mind that we will work on issues as quickly as possible and we will have to prioritize them among the other requests we receive on a regular basis. But rest assured, we will get to the item, and we will provide a status report on all issues related to Veterans Park.