



Commercial Construction Process

PERMIT FEES

- Building permit fee is based on the value of project.
- 25% of the fee must be paid when plans are submitted. Remaining fee can be paid at submittal or when the permit is issued.
- At the first review, utility engineering will prepare an estimate of utility connection fee. Utility connection fees must be paid before permit is issued.

Building (plan review and inspection)	\$456.60 for first \$100,000 +\$2.85/\$1,000 value over (\$3,021.60 for \$1 million value)
Plumbing/ Mechanical permit with inspections	\$50 + fee based on fixtures
Electrical permit with inspections	\$50 + fee based on capacity
New service over 2001 Amps	\$1275
Temporary service pole	\$35
Reinspection	\$30
After hours inspection	\$30 per hour
Temporary Certificate of Occupancy*	25% of permit fee
* all life safety and ADA issues must be addresses prior to certification	

PLAN SETS REQUIRED

- 4 complete plan sets
- 5 additional civil sets
- 1 extra landscaping/irrigation set
- 1 dust control plan

REVIEW TIMELINE

- Valuation \$0 to \$10,000 5 business days
- Valuation \$10,001 to \$25,000 5 business days
- Valuation over \$25,000 10 business days
- Second and subsequent reviews 10 business days
- Design professionals are encouraged to meet with reviewing parties promptly if they are unsure about comments received.

REVIEW AGENCIES

- Building Trades (building, electrical, plumbing, mechanical)
- Engineering (traffic, streets, storm water)
- Utilities (gas, water, sewer, new connections)
- Fire (suppression, access)
- Development (zoning, signage, parking, landscape)