



City of Las Cruces®
PEOPLE HELPING PEOPLE

Capital Improvements Advisory Committee
Minutes for the Meeting on
June 16, 2016
1:30 p.m.
Utilities Center
Conference Room 218

Committee Members Present:

Ronald Johnson, CIAC Chairman
Brian Crawford, Committee Member
Lonnie Hamilton, Committee Member

Committee Members Absent:

William Beerman, Vice-Chairman
Eugene Suttmiller, Committee Member

City Staff Present:

Carl Clark, RES/TS Administrator
Sonya Delgado, Parks and Recreation Director
Justin Dunivan, Deputy Police Chief
Eric Enriquez, Fire Chief
Dr. Jorge Garcia, Utilities Director
D. Eric Martin, Facilities Administrator
Jaime Montoya, Police Chief
Carolynn Rouse, Utilities Office Assistant Senior
Alma Ruiz, Utilities Office Manager Senior

Chair Johnson: Called the meeting to order at approximately 1:30 p.m. It's nice to see one and all. I would like to thank Mr. Beerman for chairing the last meeting.

Acceptance of the Agenda:

Chair Johnson: Acceptance of the agenda, may I have a motion?

Hamilton: So moved.

Crawford: Second.

Chair Johnson: All those in favor? Aye.

Hamilton: Aye.

Crawford: Aye.

The Agenda was Accepted Unanimously 3-0

Acceptance of the Minutes:

a. **Regular Meeting of May 19, 2016**

Chair Johnson: Now we have the acceptance of the Minutes of May 19th. I hope everybody has had the opportunity to read them. I thought that it was an interesting program in terms of the two aspects; the report on projects, and the report from Dr. Garcia.

Hamilton: I move for approval.

Chair Johnson: We have a motion for approval. Second?

Crawford: Second.

Chair Johnson: All those in favor? Aye.

Crawford: Aye.

Hamilton: Aye.

The Minutes were Accepted Unanimously 3-0.

New Business:

Chair Johnson: First is the review of the Annual Report. I'll turn this portion of the program over to Lonnie.

Hamilton: Thank you, Ron. I just put a cover letter together explaining that we are providing a chronological summary of all the meetings held in 2015, which were based primarily around the things that we're working on with Public Safety. Those things were brought to light in a month-by-month summary. We did not meet in certain months of the year, and I indicated that in the first paragraph of the follow-up. We did have a meeting at the middle of the year, which is covered in here, with the City Manager and a group of us, along with Dr. Garcia, where we kind of expanded on some of our ideas and thoughts about how the CIAC was operating and if there were any suggestions from the City on how we might be able to improve our operations to complement the City activities.

We did have one resignation throughout 2015. That was Chrys Uhlig who, because of health issues, resigned his position on the CIAC. We did have a replacement, Mr. Beerman, who took that position later in the year.

I wanted to compliment the Staff at the City and all of the people who participate with CIAC. You guys have done a really nice job all year long. We appreciate your dedication and thank you very much for all your input.

Along with that, if there are no questions or concerns over what I've put together in the month-by-month summary, I guess we need an approval on this so we can take it to the Mayor and the City Manager next week on June 21st at 2:00 p.m. Is that correct?

Ruiz: Yes, that is correct.

Hamilton: Thank you.

Chair Johnson: Any comments? I've read the Report and want to thank Lonnie for putting it together at the last minute. There were some stressful moments on getting that done, but he got it done in a short period of time. I really appreciate you stepping forward.

Hamilton: You're welcome, Ron.

Chair Johnson: Any comments?

Crawford: No, looks great.

Chair Johnson: I need a motion, then, for Approval of this Report.

Crawford: Motioned.

Hamilton: Second.

Chair Johnson: All in favor say Aye? Aye.

Hamilton: Aye.

Crawford: Aye.

Chair Johnson: Thank you. It's unanimous.

Motion to Accept the Annual Report was Accepted Unanimously 3-0.

Chair Johnson: The next item is 3 B.; a discussion of the meeting in July. I will say upfront that this is a bit self-serving, because I will be out of the country in Russia for a couple of weeks. The meeting can be held, but when I looked at the agenda, the only thing I saw initially was that Parks were going to start their program next month and it would be the first meeting of the discussion of their proposals for the Impact Fees. I was hoping that that could be pushed back a month and that we would have the July month off, and that's why it's self-serving.

Hamilton: I move that we cancel the meeting in July.

Crawford: I second it.

Johnson: All those in favor? Aye.

Crawford: Aye.

Hamilton: Aye.

Motion to Cancel the July CIAC Meeting was Approved Unanimously 3-0.

Chair Johnson: Meeting has been cancelled. Alma, Carolynn, you'll take the necessary actions?

Ruiz: Yes, sir.

Chair Johnson: I appreciate that, because I want to be part of the start. One of the reasons for me taking up the Chairmanship was to work on the Parks part, and Lonnie understood that. I want to be there on day one, so thank you.

Old Business:

Chair Johnson: The next item on the Agenda, Old Business, is a presentation on Public Safety Current Projects by Mr. Martin. Mr. Martin, are you ready?

Martin: Yes, sir.

Chair Johnson: Thank you.

Martin: Good afternoon, Mr. Chairman, members of the Committee. Eric Martin with the Public Works Department, Facilities Management. What I have for you this afternoon is just a brief update on the East Mesa Public Safety Complex and some of the equipment that will be going in at that location.

Construction is moving along fairly rapidly. We're a little over 50% complete at this point. We had some initial delays at the outset of the project when the contractor was obtaining their permit, and also trying to coordinate, since this is permitted through the State of New Mexico, to get the inspections conducted in a timely manner. Looks like most of those issues have been resolved, we're working with the contractor to see if they can make up some time. We were shooting for having the project completed early this summer; it will probably be early this fall before we're done, but we'll see how things play out there.

It's located up off Sonoma Ranch on the East side, north of Lohman. It's very visible from Sonoma Ranch so if you have an opportunity to go up there and drive by, you'll see where our building is.

Chair Johnson: It's right at the corner?

Martin: It's across the arroyo and just up on the hill right there, just before you hit the residential housing.

On your right-hand side here, these are some of the interior areas. There's a lot of concrete and CMU block construction that's being utilized for the building

and a lot of the interior partitions. We have a basement area as well as a ground floor, and then the partitions.

As you can see from here, they're getting the interior walls installed. They've been getting the electrical, the plumbing, the heating and ventilation, and air conditioning all roughed in. The picture you see on the right is the deck for the second floor. They've since poured concrete on that deck just recently, and are now working on getting everything in place to put the roof structure up.

This just gives you an idea from different views of the work that's going on there at the site. So far, we're pleased with the work that's there. We're past the 50% point, which is good news. Along with Fire Marshal Sweetzer and the Fire Department, we've got everything worked out to where the contractor got the Public Safety Impact Fees paid to the City because even though we're building the project, we're not exempt from paying the fees on the project, so that has been taken care of.

Hamilton: When was the ribbon-cutting on that, Eric?

Martin: That was roughly April of 2015.

Hamilton: A little over a year ago.

Martin: A little over a year, yes.

Hamilton: There's been a lot of progress made in a year.

Martin: Yes, we're moving right along.

Chair Johnson: How much Impact Fees are being contributed to the project, Eric?

Martin: It was \$11,356 that we paid.

Construction started in April, at this point we're shooting for fall 2016, hopefully September. We'll just see how weather and everything else plays out on that. Substantial completion basically means that we've got just about everything done. Most likely there will be some punch list items that we may need to complete to get everything in place, but that wouldn't prohibit us from working with the State to get some type of temporary Certificate of Occupancy to where Fire and Police can begin to occupy the building and begin to use it while other things are closed down. We're keeping that in mind as we have other moving pieces going into place.

Fire Apparatus, the engine order has been placed, and it will be one of the engines similar to what you see on this screen here. It will be housed there at

what will be called Station 8 at the end of the complex, and they'll take delivery of it hopefully by the end of the month.

Enriquez: It's already been delivered.

Martin: It's already been delivered? Okay. We already have it.

Then, we've got our summary for basically the past year of Impact Fee Collections that have taken place over the course of the year. I was out on Annual Leave for the last couple of weeks, so I had other staff help me finish up the presentation and get it turned in to meet the Agenda.

That's what I've got for you for today.

Chair Johnson: Any questions?

Crawford: No.

Hamilton: I'm good.

Chair Johnson: I'm good, so thank you, Mr. Martin. I pass that construction almost daily going to a certain area north of there that has a lot of greenery.

5. Next Meeting Date:

Chair Johnson: Our July meeting has been cancelled, so our next meeting will be August 18, 2016, where we will start the initial Parks and Recreation Impact Fee Analysis. I think many of us are looking forward to that, I know I am. Given I was here, for those who don't know, for the first go-around, so now I can actually remember what we did. I missed Dr. Garcia's presentation, that would have been interesting.

6. Public Participation:

There was none.

7. Committee General Discussion:

Chair Johnson: Any other business for this Committee?

Hamilton: None from me.

Chair Johnson: Mr. Crawford?

Crawford: None from me, either.

8. Adjournment.

Chair Johnson: I would accept motion for adjournment.

