

**SELECTION ADVISORY COMMITTEE
MEETING MINUTES**

August 23, 2016 10:00AM

700 N. Main Street, Third Floor, Room 3138, Las Cruces, NM

PERMANENT SAC MEMBERS PRESENT: Victoria Fredrick, Finance
Jorge Garcia, Utilities
David Maestas, Transportation
Louis Grijalva, Public Works (Interim)
David Weir, Community Development

PERMANENT SAC MEMBERS ABSENT: N/A

SAC ALTERNATES PRESENT: N/A

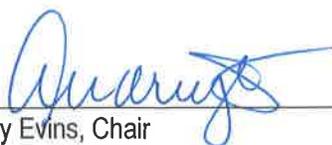
CITY STAFF PRESENT: Deb Smith, Purchasing
Kelly Covert, Purchasing

OTHER EVALUATORS PRESENT: N/A

1. Meeting called to order at 10:06 a.m.
2. Approval of SAC Meeting Minutes – 5/10/16
Moved – DW Seconded – JG Approved 5-0
3. Other Items of Interest:
The five voting members for SAC will now be three. All five committee members will review the RFP in draft form, weigh in with their thoughts, then pick who the three evaluators will be. There will be five Subject Matter Experts (SME) from the User Department for each RFP to be evaluated.

Due to a schedule conflict, the committee will hold a special meeting on Thursday, September 8th to evaluate RFP 16-17-022, Architectural Services – Las Cruces Convention Center Expansion.

4. Motion to adjourn meeting at 10:17 a.m.
Moved – DW Seconded – VF Approved 5-0



Audrey Evins, Chair