

LAS CRUCES AREA TRANSIT (RoadRUNNER)
TRANSIT ADVISORY BOARD
MEETING MINUTES

The regular meeting of the Transit Advisory Board (TAB) was held on Thursday, July 21, 2016, at 3:12 p.m., in Conference Room – 203, Mesilla Valley Intermodal Transit Terminal, 300 W. Lohman, Las Cruces, NM.

Members Present: Antonio Ringo, Chair; Ken Erhard, Vice Chair; John Walker; Gary Manley; Stella Harvey; and Charles Clements.

Others Present: Mike Bartholomew, Michael McAdams, Richard Hanway, Councillor Gil Sorg, Tom Murphy, Tomas Mendez, Gabriel Sapien, and Margaret Hensley.

I. Call to Order, Roll Call & Agenda

Call to order at 3:03 p.m. by Mr. Ringo. - Roll call was taken.

II. Public Comments

No public present.

III. Action Items

Ken Erhard moved to approve the minutes from the last meeting. Gary Manley seconded the motion. Motion approved.

IV. Presentation

Mike Bartholomew introduced Tomas Mendez who presented an overview of the Maintenance and Operations Facility Design Project. The project is 90% complete, leaving room for minor changes when the facility is built. The estimated cost to build the facility is \$15 million. The site is at Westgate on one side, Motel Boulevard to another with City Utilities Department on another side. The facility is designed to accommodate the Fleet Department to expand to the west. Mr. Mendez went over the different amenities for which the facility is designed.

The operations side of the building comes in at about \$1 million dollars, the service side is about \$5.5 million dollars. The fueling building and equipment storage areas are about \$1 million dollars. The wash building has an estimated cost of \$1.3 million dollars. The infrastructure consideration, trees, and storm water capturing is about \$3 million dollars. There was discussion for "rough in" of conduit for future solar voltaic panels at this site. Expansion of Transit fleet was calculated into the design of the facility. The strategies and the design of the building are to make the building LEED certified. Equipment is included however office furnishings are not included in the price estimates. Mike requested a recommendation from the TAB for the next meeting.

V. Discussion Items

The new bus schedules were presented and Richard Hanway, Operations Supervisor, provided an overview of the route changes. Streets has been assisting greatly with the installation of the new signs. The old signs were reused to save time and money. We went from colors to destinations on the descriptions of the routes. We have been training with the drivers. Route maps are more inclusive of destinations and will be delivered to businesses along the newer routes.

Mike provided the ridership information. Fixed Route was down and Dial-a-Ride was up. There was discussion regarding transfers and how the lack of transfers would affect ridership numbers.

VI. Public Comment

No public in attendance.

VII. Board & Staff Comments

Mr. Bartholomew noted that a second Customer Service Representative (CSR) was hired and approved to be a full time position. Having two full time CSRs allows for the lobby to be open longer hours.

Councillor Sorg inquired about how long a person would be waiting at the MVITT. Richard Hanway answered and there was discussion regarding having a food service in the small room off of the lobby. Dr. Walker was inquiring about Greyhound. There was discussion about different types of tenants that could occupy the small room off of the lobby. This room would need to be developed.

VIII. Adjournment

Mr. Ringo adjourned the meeting at 4:25 p.m. The next regular scheduled meeting is for January 19, 2017.

Prepared by:

Margaret Hensley

Margaret Hensley, Administrative Assistant

Approved by:

Antoine M. Cays

Date: 20 Oct 2014