

**SELECTION ADVISORY COMMITTEE  
MEETING MINUTES**

**May 10, 2016**

700 N. Main Street, Third Floor, Room 3138, Las Cruces, NM

**PERMANENT SAC MEMBERS PRESENT:** Jorge Garcia, Utilities  
David Maestas, Transportation  
Loretta Reyes, Public Works  
David Weir, Community Development

**PERMANENT SAC MEMBERS ABSENT:** Victoria Fredrick, Finance  
David Dollahon, Chair

**SAC ALTERNATES PRESENT:** Audrey Evins, Internal Audit

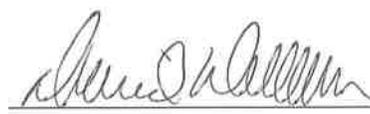
**CITY STAFF PRESENT:** Deb Smith & Kelly Covert, Purchasing

**OTHER EVALUATORS PRESENT:** Tomas Mendez, Facilities/Public Works  
Vera Zamora, Community Development  
Cathy Mathews, Facilities/Public Works

1. Meeting called to order at 10:03 a.m.
2. Approval of SAC Meeting Minutes – 4/26/16  
Moved –LR      Seconded –DM      Approved 5-0
3. The Chair read Closed Meeting Statement for April 26, 2016 stating the Selection Advisory Committee met in Closed Session and only discussed those limited items as stated in the posted notice.

After evaluating Request for Proposal #15-16-149, Human Resources Consultation and Support Services, the Selection Advisory Committee (SAC) voted to begin negotiations with the respondent, HUB International Insurance -to obtain contract terms/conditions satisfactory to the City.

4. Other Items of Interest:  
Next Regular Meeting: May 24, 2016, 10:00 A.M.  
Agenda Items (Tentative):
5. Motion to adjourn meeting at 10:07a.m.  
Moved –LR      Seconded –DW      Approved 5-0

 8/23/2016  
David Dollahon, Chair