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**DEVELOPMENT REVIEW COMMITTEE (DRC)**

Following are the verbatim minutes from the City of Las Cruces Development Review Committee Meeting held Wednesday, February 3, 2016 at 9:00 a.m. at City Hall, Room 1158, 700 North Main Street, Las Cruces, New Mexico.

**DRC PRESENT:** Mark Dubin, Fire Department  
Meei Montoya, Utilities  
Rocio Dominguez, Engineering Services  
Jeremy Barela, Engineering  
Tom Murphy, MPO

**STAFF PRESENT:** Adam Ochoa, Development Services  
Katherine Harrison-Rogers, Community Development  
Becky Baum, Recording Secretary, RC Creations, LLC

**OTHER PRESENT:** Steve Peale, Borderland Engineering

**I. CALL TO ORDER (9:00 a.m.)**

H-Rogers: All righty, it's just about nine o'clock, it looks like most everyone's here so we'll go ahead and get started. It's February 3rd and we are here to do the DRC.

**II. APPROVAL OF MINUTES - December 16, 2015**

H-Rogers: And our first item of business is Approval of the Minutes from December 16, 2015. Were there any modifications to those?

Dominguez: No.

Montoya: No.

H-Rogers: Is there a motion?

Dominguez: So moved.

Montoya: Second.

H-Rogers: And a, a vote.

**MOTION PASSES UNANIMOUSLY.**

H-Rogers: Unanimously passed.

1  
2 Peale: I'll make a note of that and make sure it gets taken care of on the final plat  
3 and, and I'll, during the final, the final plat phase, is that acceptable?  
4  
5 Dubbin: Yeah, that's fine.  
6  
7 Peale: Okay.  
8  
9 H-Rogers: Um, utilities.  
10  
11 Montoya: I understood that there would be no improvement needed for Payan Road,  
12 however that as a note included in the preliminary plat the separate utility  
13 services will have to be provided for each lot.  
14  
15 Peale: That's correct.  
16  
17 Montoya: So road cut, roadway cut maybe necessary depend on the location, the  
18 number stub out to each lot. So I just want to put it, you know say that  
19 during the DRC for the record, but the note is included in the preliminary  
20 plat and the master utility plan as well.  
21  
22 H-Rogers: MPO.  
23  
24 Murphy: We have no issues.  
25  
26 H-Rogers: Planning, are there any other issues that you'd like to discuss?  
27  
28 Ochoa: No, there are no other issues, except about the, the, the minor note that  
29 we need on there. That's essentially it.  
30  
31 H-Rogers: Very good.  
32  
33 Peale: Again that, that note has, has already been taken care of on the digital file  
34 so it, it hasn't been re, resubmitted but it is there so.  
35  
36 Ochoa: Great. And I just wanted to say if you get me, if you can e-mail me a copy  
37 of those.  
38  
39 Peale: Sure. Sure.  
40  
41 Ochoa: A .pdf of those digital files for the next step which essentially would be ...  
42  
43 Peale: P&Z.  
44  
45 Ochoa: P&Z, correct.  
46

1 H-Rogers: Very good. Does the applicant have anything else they'd like to add?  
2  
3 Peale: No.  
4  
5 H-Rogers: No. Very good. With that I will entertain a motion first for the master plan,  
6 S-15-035.  
7  
8 Dubbin: Motion to approve.  
9  
10 H-Rogers: Is there a second?  
11  
12 Dominguez: Second.  
13  
14 H-Rogers: Very good. All those in favor.  
15  
16 MOTION PASSES UNANIMOUSLY.  
17  
18 H-Rogers: Any opposed? And the Chair votes aye. Next we will go with S-15-036,  
19 this is for the preliminary plat phase 1. Is there a motion?  
20  
21 Dubbin: I'll make a motion to approve.  
22  
23 Montoya: Second.  
24  
25 H-Rogers: Very good. All those in favor.  
26  
27 MOTION PASSES UNANIMOUSLY.  
28  
29 H-Rogers: Any opposed? Chair votes aye. Therefore both have passed with  
30 unanimous approval.  
31  
32 Ochoa: And just a, a note, we will be going to the February 23rd Planning and  
33 Zoning Commission for these. We got all the notice done and so forth like  
34 that so I will be in contact with you with the costs and the signed, and, and  
35 then the fees required for the P&Z meeting.  
36  
37 Peale: Okay.  
38  
39 Ochoa: February 23rd, six p.m.  
40  
41 Peale: Okay.  
42  
43 Ochoa: Thank you.  
44  
45 H-Rogers: Very good.  
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**V. ADJOURNMENT (9:07 p.m.)**

H-Rogers: Do we have a motion for adjournment?

Dominguez: So moved.

Murphy: Second.

H-Rogers: All right. We are adjourned.



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Chairperson