

**SELECTION ADVISORY COMMITTEE  
MEETING MINUTES**

**January 12, 2016 9:30 a.m.**  
700 N. Main Street, Third Floor, Room 3138, Las Cruces, NM

**PERMANENT SAC MEMBERS PRESENT:** Mark Winson, Chair  
Victoria Fredrick, Finance  
David Maestas, Transportation  
Loretta Reyes, Public Works  
David Weir, Community Development  
Jorge Garcia, Utilities

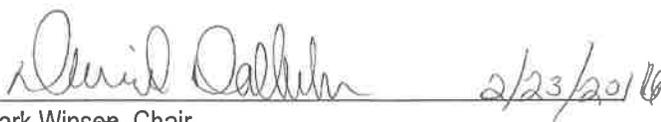
**CITY STAFF PRESENT:** Deb Smith, Purchasing  
Kelly Covert, Purchasing

**OTHER EVALUATORS PRESENT:** Tomas Mendez, Facilities/Public Works  
Lisa LaRocque, Facilities / Public Works  
Carl Clark, Utilities

1. Meeting called to order at 9:29 a.m.
2. Approval of SAC Meeting Minutes – 12/22/15  
Moved – Loretta Reyes    Seconded – Victoria Fredrick    Approved 5-0
3. The Chair read Closed Meeting Statement for January 12, 2016 stating the Selection Advisory Committee will meet in Closed Session and only discuss those limited items as stated in the posted notice.
4. Dr. Garcia asked the User department if they had any concerns with either company. The answer was only that they could not obtain any references for one of the companies that submitted.

After evaluating Request for Proposal #15-16-084A Design Build Services for Solar Energy Projects the Selection Advisory Committee (SAC) voted no need for interviews, and to begin negotiations with the respondent- Positive Energy Solar- to obtain contract terms/conditions satisfactory to the City.

5. Other Items of Interest:  
Next Regular Meeting: January 26, 2016, at 9:30 am  
Agenda Items (Tentative):
6. Motion to adjourn meeting at   9:45   a.m.  
Moved – Loretta Reyes    Seconded – Jorge Garcia    Approved 5-0

  
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-Mark Winson, Chair  
DAVID DOLLAHON