



Americans with Disabilities Act Advisory Committee

MINUTES

Date	May 23, 2019
Time	1:32 p.m.
Location	City of Las Cruces City Hall, 700 North Main Street, 2 nd Floor, Room 2007-A, Las Cruces, NM 88004
Members Present	Kay Lilley Jesse Haas Susana Santillan Maureen Gant Alisa Doan
Members Absent	Noreen Lehmann Ron Rivera
City Staff Present	Gail Estell, EEO/ADA Coordinator Ceci Vasconcellos, Community Outreach Marketing
Citizens Present	Minnie Montoya Elaine Avina

1. Call to Order: The meeting was called to order by Chair, Kay Lilley at 1:32 p.m.
2. Determination of Quorum: A quorum was present.
3. Approval of Agenda: Having no changes, a motion was made by Jesse Haas to approve the agenda for the May 23, 2019, meeting.
4. Introductions: Members of the ADA Committee, City of Las Cruces staff and others present introduced themselves.
5. Approval of Outstanding Official Minutes: The minutes of March 7, 2019, meeting were sent out in advance of this meeting, so the reading of the minutes aloud is omitted by unanimous consent. The Chair, Kay Lilley asked for any corrections to the minutes. There being no corrections the minutes stand.
6. Presentation:
 - a. Topic: Streets and ADA Compliance; Presenter: David Sedillo, Deputy Public Works Director. Mr. Sedillo was not available, the presentation will be re-scheduled.

- b. Topic: Census 2020; Presenter: Jamey Rickman, Community Outreach Manager. Elaine Avina, representative from the Census Bureau presented information on the 2020 Census. The U.S. Constitution requires a census every 10 years and covers every person living in the United States. The results of the census are used to distribute the House of Representatives, determining how many seats each state gets. The census data determines how money is spent supporting state, county and community programs. Ms. Avina indicated that federal law protects the individual's census responses, information is only used to produce statistics. By law census information cannot be shared with immigration enforcement agencies, law enforcement agencies, or to be used to determine an individual's eligibility for government benefits. She went over the process the Census Bureau will use to gather for the census. The census will be completed in several phases, the first phase starting in April of 2020. Individuals will be able to provide 2020 census information online. Ms. Avina stated individuals interested in employment with the 2020 census can go to 2020census.org/jobs or call 1-855-JOB-2020 for information. Ms. Avina asked for and answered questions from the audience.

7. ADA Transition Plan:

- a. Public Outreach letter: Gail Estell presented a draft outreach letter requesting public comments in identifying barriers that may exist for persons with disabilities in accessing city-sponsored facilities or programs. One suggested revision was made and additional organizations/businesses to the mailing list. The public input is open from June 1-July 31, 2019.

8. ADA Review/Updates: No information provided.

9. Old Business

- a. ADA Advisory Committee New Member Power Point: Committee members reviewed the draft power point. The presentation includes a brief history of the ADA and Title II, origin of the ADA Advisory Committee, duties and responsibilities of committee members, the city's transition plan, committee bylaws and membership, code of ethics, Open Meeting Act, Robert's Rules of Order, and ADA resource links. Alisa Doan volunteered to work with Kay Lilley to complete a welcome video from the Committee Chairperson to be included in the presentation. A motion was made by Maureen Gant to approve the power point with one correction and completion of the welcome video. Motion approved.
- b. ADA Advisory Committee New Member Orientation document: A draft copy of the New Member Orientation document was provided to the committee members for review for content and formatting. A motion was made to approve the ADA Advisory Committee New Member Orientation document. Motion approved

- c. **Ada Advisory Committee 2019 Goals and Objectives:** A revised draft copy of the ADA Advisory Committee 2019 Goals and Objectives were reviewed. One grammatical error was noted. A Sub-committee was established for each of the four goals with a committee member volunteering to chair each committee. Community members will be invited to participate on the sub-committees. The ADA Advisory Committee Goals and Objectives will become a standing item on the ADA Advisory Committee regular meeting agenda.

2019 Goals and Objectives	
Maureen Gant	Goal 1: Update City of Las Cruces ADA Plan by: continuing to track improvements to city buildings, facilities and public right-of-way, providing input and recommendations on priorities for ADA compliance and providing an opportunity for interested persons to participate in the development of the transition plan by submitting comments identifying barriers that may exist for persons with disabilities in accessing city-sponsored facilities or programs.
Susana Santillan	Goal 2: Enhance City buildings by identifying non-mandatory improvements or alterations to city buildings and facilities that would improve accessibility, making recommendations to enhance training for city staff to familiarize them on the ADA rules, laws, and compliance, maximizing public input concerning the work of the committee and of the city as a governmental entity through effective communication and monitoring ADA complaints and direct them to the appropriate city staff.
Alisa Doan	Goal 3: Promote community engagement activities.
Jesse Haas	Goal 4: Monitor emerging ADA laws, regulations and policies for updates.

10. **New Business:** No new business discussed.

11. **Committee Member Input:**

- a. Jesse Haas stated Dona Ana Community College is implementing a program for individuals with intellectual disabilities. A meeting will be held on June 19, 2019 at 5:30 p.m., Building DAEM, Room 205 of the East Mesa Campus. DACC is requesting input on what the community needs.
- b. Alisa Doan announced she has been selected as Student Ambassador at NMSU. Members of the ADA Advisory Committee congratulated her

on being selected as Student Ambassador. She also notes the extended hours for the Las Cruces transit.

- c. Kay Lilley stated the Beloved Community volunteer left and the organization has been approved for a Full-time AmeriCorps VISTA position. The wage is \$10,000 a year with benefits. At the end of the year the individual will receive a \$6,000 educational stipend. An individual must be 18 years or older to apply for the position. Kay also commented during a safety and accessibility walk it was noted that McClure is not wheelchair accessible nor is it safe for pedestrians, bicyclists, stroller or wheelchair users. The police put up a speed limit sign after the walk. The next step is to time traffic as a pre-evaluation measure prior to implementing some kind of tactical urbanism project to slow traffic.
- d. Gail Estell reported the City website has been re-designed.
- e. Information on website accessibility was provided for each committee members. Committee members were asked to review the site and accessibility and report at the next meeting concerns on accessibility.

12. Citizen Comments/Public Announcements: No input

13. Adjournment: Having all items on the agenda addressed, a motion was made by Susana Santillan to adjourn. Meeting was adjourned at 3:10 p.m.

Signed by: 
Susana Santillan, Secretary



ADA Advisory Committee

Attendance

Date: May 23, 2019 Time: 1:30 p.m.

	Name	E-mail	Phone
1.	GAIL ESTILL	gestall@los-cruces.org	528-3227
2.	Susana Santillan	Susana.Santillan@state.nm.us	525-1037
3.	ALISA DOAN	doan@robod@gmail.com	575-477-6168
4.	Miriam Montoya	mmontoya@drnm.org	575-541-1305
5.	Ceci Vasconcellos	crasconcellos@las-cruces.org	575-4557
6.	Kay Lilley	on file	
7.	ELAINE AVINA	elaine.avina@2020census.gov	(575) 805-4245
8.	Maurcen Gant	moetw@vme.com	642-1750
9.	Jesse Hoar	jhoar@DACC.msu.edu	(575) 303-0391
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