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3 The following are minutes for the meeting of the **Las Cruces Partnership for**
4 **Community Schools Board meeting** held at 9:30 a.m. on February 28, 2019 in the
5 Conference Room 2007B, second floor of City Hall, 700 N. Main, Las Cruces, NM.

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7 **MEMBERS PRESENT:**

8 Acting Chairman Greg Smith, Councilor District 2
9 Councilor Kasandra Gandara, District 1
10 Councilor Yvonne Flores, District 6
11 Maria Flores, LCPS
12 Wendy Miller-Tomlinson, LCPS Associate Superintendent for Curriculum
13 Terrie Dallman, LCPS Board Vice President

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15 **MEMBERS ABSENT:**

16
17 **OTHERS PRESENT:**

18 Lynn Gallagher, QoL Director
19 David Greenberg, LCPS Community Schools
20 Mary Parr-Sanchez, LCPS
21 Jill Rockhill, QoL Senior Office Manager
22
23

24 **I. CALL TO ORDER (9:30 AM):** Introductions began. Dave Greenberg, LCPS made
25 opening remarks about the beginning of this Board.
26

27 **II. ACTION ITEMS**

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29 **a. Appointment of Acting Chair**

30 Mr. Greenberg explained it is not permanent position, just a role to get
31 through the first few meetings to take the members through the agenda,
32 until the by-laws have been created and officers are appointed. Councilor
33 Greg Smith offered. Councilor Flores nominated Councilor Greg Smith.
34 Terrie Dallman seconded the motion. All approved. Mr. Greenberg turned
35 the meeting over to Acting Chairman Greg Smith.
36

37 **b. Approve Open Meetings Act Guidelines**

38 Ms. Rockhill provided the guidelines to the members via email. Acting
39 Chairman Smith asked for a motion to approve the open meetings act
40 guidelines. Terrie Dallman moved the motion and Councilor Flores
41 seconded the motion. No discussion. All approved.
42

1 **III. DISCUSSION ITEMS:**

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3 **a. Bylaws for Board**

4 Mr. Greenberg reported that two samples of by-laws have been distributed.
5 One set is a clean version and one set shows the mark ups (Track changes).
6 The template was taken from a set of Albuquerque by-laws that were
7 provided by Jose Munoz – former Executive Director of Albuquerque-
8 Bernalillo County Community Schools Partnership. There were just a few
9 minor, substantive changes to reflect this organization. Mr. Greenberg then
10 highlighted some items for attention:

11 -Article IV – Mission. Does this fit LCPCS? The Board discussed
12 the current text and considered enhancements. Councilor Gandara
13 suggested that the “teachers”, “ancillary staff”, and “administration “ should
14 be included. The Board formulated: *“To develop schools that are more
15 responsive to and collaborative with the community, and to develop a
16 community that is more responsive to and collaborative with schools.”* As
17 a starting point.

18 -Article V – Governance Section 3 – Addresses the membership of
19 the Board. The Board is constituted with three “party” board members, i.e.
20 three representatives from City of Las Cruces, and three representatives
21 from LCPS. This is the core of the Board and voting members. There is an
22 allowance of up to two members from New Mexico State University, NEA of
23 Las Cruces, and the Non-Profit community at large. Also voting members.
24 Additionally, an appointment of additional non-voting members, interested
25 members of the community. All appointments would go through the Party
26 board members. The process of appointment of non-voting members is not
27 part of the section. The Board discussed options for members and
28 appointment process. The Board also discussed having members from the
29 business sector as ex-officio members. The current membership is
30 encompassed in the joint powers agreement. Acting Chairman Smith
31 summarized that the Board agrees to move forward with the 13 categories,
32 and category 13 (additional board members) not be limited. Then consider
33 what changes to might be made in the future. Be flexible

34 -Article V – Governance Section 4 – “Meetings shall be conducted in
35 a maximum of one hour, unless otherwise agreed upon the board.” Mr.
36 Greenberg suggested that be modified to two hours. The Board revised the
37 sentence to “Meetings shall be conducted with a goal of being completed in
38 a maximum of one hour....” The Board then addressed how often the board
39 would meet. The Board agreed to leave it as it is --- five meetings per year.

40 - Article V – Governance Section 4 – Order of Business. Mr.
41 Greenberg reviewed the suggestions from the draft;

- 42 • Results/Data/Evaluation Committee – Provide oversight;
43 Develop results framework – outcomes to achieve.
- 44 • Communications and Community Engagement – How to
45 promote the mission of the partnership; Material; website;
46 logo, etc.

- 1 • Finance and Resource Development – oversee budget
- 2 process; financial oversight; developing resources and
- 3 ensuring sustainability for community schools network.
- 4 • Policy and Practice – develop local/state/national policy.
- 5 Remove barriers to community schools.
- 6 • Operation and Limitation

7 The Board discussed standing committee names and other
8 objectives.

9 The Board quickly went through the last few items Mr. Greenberg highlighted:

- 10 - Section on “Adjournment” discuss “Fiscal agency” at future
- 11 meeting;
- 12 - Section 8 – “Action without a meeting” - does this meet Board
- 13 needs regarding voting procedures.
- 14 - Article VI- Officers – The chair and vice chair positions shall be
- 15 rotated annually among representative from the CLC and LCPS. Positions
- 16 limited to party board members.
- 17 - Article IIIXX - Insurance - Legal Department from LCPS
- 18 recommended that Board have Insurance.

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20 **b. Meeting Schedule Going Forward**

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22 **c. Topics for Future Meetings - None**

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25 **IV. Set Next Meeting Date – March 14, 2019, 1:30 p.m. same location.**

26
27 **V. ADJOURN**

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33 Chairperson

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Approved




